

Visualize. Improve. Sustain.









Visual Workplace can support any industry with visual communications to:



Increase Site Safety



Support OSHA Standards



**Call for a Quote Today!** 

Call (877) 523-4088 or visit www.visualworkplaceinc.com

# **Visual Workplace**

is a leading provider of innovative visual communications that deliver a platform of continuous improvement and drive sustainability across all industries.

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# Visual Workplace supports various industries by providing visual management products to improve and sustain a safe, efficient work environment.

5S is a system for organizing spaces so work can be performed efficiently, effectively and safely. This system focuses on putting everything where it belongs and keeping the workplace clean, thus making it easier for people to do their jobs without wasting time or risking injury.

Utilizing 5S practices and implementing Visual Management is the key to sustaining a Lean environment. By utilizing signage and visual controls, you can communicate standards and drive improvement through problem-solving.

An effective way to identify workplace hazards is for knowledgeable and experienced workers to conduct routine safety and health inspections. The only way to know if potential hazards exist and if they are under control is to assess work processes directly. VWP can help identify these areas and provide the resources to make the workplace safe and in compliance with 5S standards.

Call (877)523-4088 to speak with a VWP employee today or visit www.visualworkplaceinc.com to learn more!









# **Sign Materials**

Choose from a large selection of materials to meet specific needs.

# Dry Erase Board Overlays – Magnetic and Non-Magnetic

- Magnetic or non-magnetic
- Printed on a thin, durable acrylic sheet with a frame that attaches to a dry erase board
- · Graphics printed on back to eliminate fading

#### **Self-Adhesive Vinyl Decal**

- Peel and stick backing, flexible vinyl film (curved or flat surfaces)
- Outdoor durability: 2 to 4 years
- Apply to clean, dry, smooth surfaces

#### Plastic

- Lightweight, yet rigid and durable
- Rounded corners
- Indoor use

#### **Aluminum**

- Rounded corners
- Rust resistant
- Outdoor durability: 5 to 7 years

#### **Banner/Fence Banner**

- Outdoor use, durable, hemmed with grommets
- Various sizes available

#### **Reflective Aluminum**

- Engineer grade sheeting
- Standard .118-gauge aluminum composite
- Standard mounting holes and corner radiuses
- Meets DOT and MUTCD guidelines
- 10-year outdoor durability

## **Visual Management Fundamentals**

Uncover hidden waste by establishing Visual Management as the core foundation of problem solving. To successfully implement Visual Management, learn and understand the seven pillars that build a platform for successful implementation and execution. These Visual Management principles bring discipline to the problem-solving process as well as instill a culture of employee engagement.



#### **Achievements of Visual Management**



- Define standard work for leaders
- Utilize problem-solving tools
- · Establish reward and recognition programs that build engagement



- Create organization and cleanliness
- Promote identity and product solutions
- · Construct a culture of organization and discipline



- Decrease process variability
- · Create repeatable and effective new employee onboarding
- Reduce injuries and strain
- Establish a baseline for improvement activities



- Ensure that process performance is meeting expected targets
- Easily identify abnormalities and deviations and respond in a timely manner
- · Align key performance indicators with business strategies



- Label tools and gauges and assign a designated location
- Track production metrics to actual performance at the point of use
- Clearly display quality standards



- Reinforce safety standards
- Define personal protective equipment requirements
- Monitor safety performance and identify opportunities for improvement



- Communicate inventory requirements
- Clearly identify inventory by single storage locators
- · Identify material status by color code

# 55 & Lean: How to Create a Visual Workplace

#### 5S practices for a safer, cleaner and more productive workplace

5S is a workplace organization method that is derived from a Japanese manufacturing strategy meaning to sort, set in order, shine, standardize and sustain. These words describe how to organize a workspace for efficiency and effectiveness by identifying and storing the items used, maintaining the area and items and sustaining the new order. In some companies, 5S has become 6S, the sixth element being safety. Visual Workplace believes that 6S can help tremendously in the overall process, so adopting Safety First is critical and necessary for a productive work environment.

Scan to learn more about 5S & Lean practices



#### **Steps for Success**



#### Identify 5S & Lean areas within your organization

5S & LEAN TOOLS	DESCRIPTION	APPLICATIONS
Safety Floor-Marking Tape/Floor Decals	Create smart floors to direct behavior and reinforce standards within the workplace.	Walkways, 5S locators, pedestrian routes, fork lifts, floor scrubbers
Banners	Promote and reinforce messages or company policy in a large attention-getting way.	Warehouses, aisle markers, industrial environments, office space, trade shows
Shadow Boards	Create order, quickly identify missing items, sustain workplace organization and maintain a clean workplace	Tool boards, quality inspection processes, KPI Boards, production boards, cleaning stations, break rooms, mail rooms
Dry Erase Board Overlays	Transform dry erase boards with overlays to assist with problem solving and comparing goals to performance.	KPI Boards, Hourly Production Boards, Training Matrices, Communication Boards
Signage	Promote and maintain a safe, organized and productive visual workplace.	5S, Lean and Safety Signs
Labels & Decals	Communicate your message to reinforce standards and keep your team informed, productive and safe.	Pipe Markers, equipment identification, OSHA standards, inventory control, hazardous waste, confined space
Tags	Display OSHA-required safety hazard detail for locked out equipment until the hazard has been resolved.	LOTO, 5S Red Tags, OSHA, inspection/repair, fire safety, chemical, PPE
Virtual Safety Lines	Project virtual safety lines on floors and easily reconfigure when needs may change.	Virtual aisles, walkways, lanes, safety signs and symbols, forklift safety lights



Improvement necessitates measuring performance against the standard. No more hand-made graphics! Printed dry erase boards and overlays assist the team with problem solving and comparing goals to actual performance.

Visual Workplace has many designs to choose from or will customize a design at no additional cost. Simply contact us, and the design team at Visual Workplace will create a design to meet specific needs.

#### **Material Options**

#### **Magnetic Dry Erase Boards**

Magnetic, frameless dry erase boards are durable .118" steel composite. Graphics are long lasting.

#### **Non-Magnetic Dry Erase Boards**

Non-magnetic, frameless dry erase boards are .118" acrylic, which offers excellent clarity, durability, and can be used as a dry erase surface.

Visual Workplace, Inc.

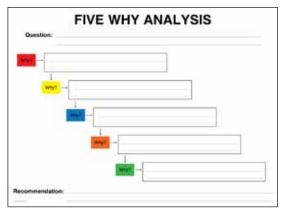
#### **Dry Erase Board Overlays – Magnetic and Non-Magnetic**

- Magnetic or non-magnetic
- Printed on a thin, durable acrylic sheet with a frame that attaches to a dry erase board
- Graphics are printed on the backside



Style Code: 097 48 x 36

Try it before you buy it! Call for FREE samples.



Style Code: 068 36 x 48



Style Code: 5S799 24 x 36



Style Code: 052 24 x 36



60-1930-3648-5S800 (Dry Erase Board Only) 36 x 48



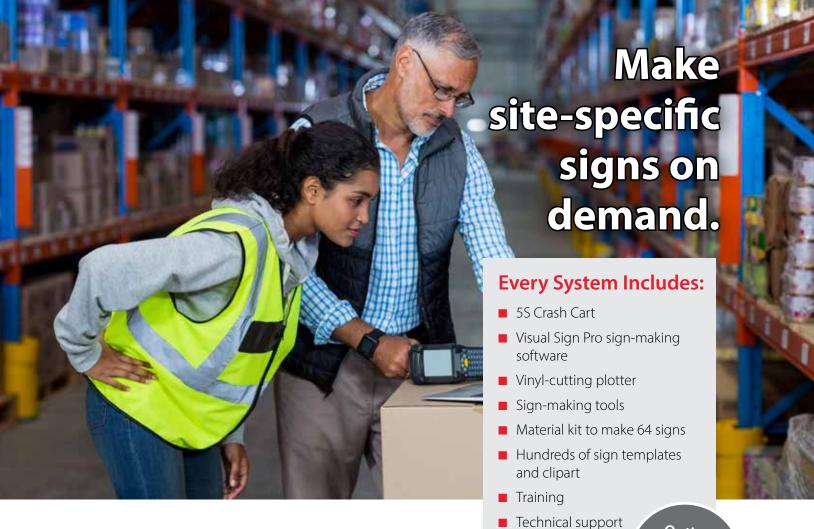
Style Code: 048

48 x 72



Style Code: 046 48 x 36

	ITEM #			
SIZE	OVERLAY MAGNETIC	OVERLAY NON-MAGNETIC	NON-MAGNETIC DRY ERASE	MAGNETIC DRY ERASE
24" x 36" (36" x 24")	60-1913-2436-(+style code)	60-1914-2436-(+style code)	60-1912-2436-(+style code)	60-1930-2436-(+style code)
36" x 48" (48" x 36")	60-1913-3648-(+style code)	60-1914-3648-(+style code)	60-1912-3648-(+style code)	60-1930-3648-(+style code)
48" x 72"	60-1913-4872-(+style code)	60-1914-4872-(+style code)	60-1912-4872-(+style code)	60-1930-4872-(+style code)



# **Visual Sign Shop**

Save up to 75% when making vs. buying!

Easy to Use

Includes all the tools and training to start making signs right away.

► Flexible & Fast

Allows your team to make signs where you need them, when you need them. No more waiting on outside resources.

#### Affordable

Instead of buying your signs, you will make them quickly and easily at a fraction of the cost.

ITEM #	DESCRIPTION
90-1321	With laptop
90-1322	Without laptop
90-1301	With laptop, upgraded with the LabelTac® Pro X Label Printer



# Command attention and relay important safety performance

Encourage safety in the workplace with bright, highly visible digital safety scoreboards that summarize important safety data and reveal opportunities for improvement. Choose from a variety of stock options or customize a sign at no extra cost.

#### 8" Stoplight Scoreboards with LED Counter

SIZE	DESCRIPTION	ITEM #
36"x 24"	8" R/G Stoplights, One-5" LED Counter, Standoff	66-3210-3624-(+style code)
36"x 24"	8" R/G Stoplights, One-5" LED Counter, Framed	66-3211-3624-(+style code)
48"x 36"	8" R/Y/G Stoplights, One-5" LED Counter, Standoff	66-3210-4836-(+style code)
48"x 36"	8" R/Y/G Stoplights, One-5" LED Counter, Framed	66-3211-4836-(+style code)

#### One or Two LED Counter Scoreboards

SIZE	DESCRIPTION	ITEM #
28"x 22"	One-2.3"LED Counter, Standoff	66-3200-2822-(+style code)
28"x 22"	One-2.3"LED Counter, Framed	66-3201-2822-(+style code)
28"x 22"	Two-2.3"LED Counter, Standoff	66-3204-2822-(+style code)
28"x 22"	Two-2.3"LED Counter, Framed	66-3205-2822-(+style code)

More designs available online!





Safety





222 **36"H X 24"W** 

228 **48"H X 36"W** 

204 **28"H X 22"W** 

212 **28"H X 22"W** 

## **A-Frame Signs**

A-Frame signs are heavy duty and fold flat for easy storage. Sign inserts are purchased separately and printed double-sided to create flexible messaging.

- Indoor/outdoor use
- Change signs in seconds
- Use with 0.157" corrugated plastic inserts
- Molded polyethylene plastic for lasting durability

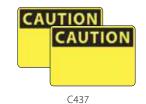
# Submit Your Own Design!

#### A-Frame Fold-Up Stand

SIZE	ITEM #
18"x 24"	85-1402-1824-601

#### A-Frame Sign Inserts

	j
SIZE	ITEM #
18"x 24"	60-1904-1824-(+style code)







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Try it before you buy it!

#### Visual Workplace, Inc.

Option

available to

include a

laptop!

Manuals

# **Safety Signs** & Labels

Make the workplace safer for employees, customers and suppliers.



#### **Safety Signs**

#### **Self-Adhesive Vinyl Decal**

SIZE	ITEM #
7" × 10"	60-1600-0710-(+style code)
10" x 14"	60-1600-1014-(+style code)

#### Plastic

SIZE	ITEM #
7"×10"	60-1900-0710-(+style code)
10" x 14"	60-1900-1014-(+style code)

#### **Aluminum**

SIZE	ITEM #
7"×10"	60-1910-0710-(+style code)
10"× 14"	60-1910-1014-(+style code)

#### Labels

#### **PolyLabels**

SIZE	ITEM#
3" x 5"	54-1600-0305-(+style code)



Arrange any items used on a daily basis so they may be easily accessed and quickly stored.

Safety Sign

5S STANDARDIZE

Make the rules,

follow and

enforce them.

Safety Sign



Safety Sign

**5S CHECKLIST** ✓ LIGHTS OFF ✓ FLOOR CLEANED ✓ WORKSTATION ORGANIZED

PAPERWORK COMPLETE

5S707 Safety Sign

#### - 5S SHINE Clean and inspect to make sure everything

is in working order.

# ( ) 5S SUSTAIN Train and maintain

the standards.

Safety Sign

# THIS IS A **5S AREA** ensure consistent for the disciplines SORT, SET, and SHII **5S**

5S708 Safety Sign



S 5S SORT

Keep only what you

need. When in doubt,

throw it out.

5S703

Safety Sign

**5S EVERYDAY KEEP ALL AREAS** 

**CLEAN AND** 

**ORDERLY** 

5S706

Safety Sign

5S709 Safety Sign

# Custom Signs!

Call (877) 523-4088 to create a unique sign today!

#### **HEADER OPTIONS**













CAUTION

**Describe** your problem

**YOUR TEXT** HERE!

#### Add an icon for no additional cost!

(ANSI headers available upon request)

#### **Danger Signs**



Safety Sign



Safety Sign



Safety Sign



Safety Sign



Safety Sign



Safety Sign



Safety Sign



Safety Sign



Safety Sign



D366 Safety Sign



3x5 Label

(DANGER) LOCK OUT FOR SAFETY D221

3x5 Label

DANGER ROTATING MACHINERY

3x5 Label

D228

(DANGER) EYE PROTECTION REQUIRED D284

3x5 Label

HIGH VOLTAGE D525 3x5 Label

DANGER



D640 3x5 Label (DANGER) DO NOT ENTER AUTHORIZED D500

3x5 Label

## **CUSTOMIZE AT NO EXTRA COST**

#### **Caution Signs**



CAUTION WATCH FOR **FORKLIFT** TRAFFIC

C423

Safety Sign







C509 Safety Sign



ACAUTION

Floor

slippery

when wet

CAUTION

C293

Safety Sign





Safety Sign



Safety Sign

Safety Sign







3x5 Label

Safety Sign



3x5 Label



3x5 Label



3x5 Label

Safety Sign



3x5 Label



3x5 Label



C537 3x5 Label

More designs available online!

#### **Notice Signs**



N325









Safety Sign

Safety Sign





Safety Sign



Safety Sign



Safety Sign



Safety Sign

















3x5 Label







3x5 Label

3x5 Label

WARNING **WEAR PROTECTIVE** EQUIPMENT IN THIS AREA

W106

Safety Sign

A WARNING

Hard

area.

hat

Safety Sign

WARNING

TRIPPING HAZARD

W150

3x5 Label

**Warning Signs** 

WARNING **BIOHAZARD** 

W137

Safety Sign

WARNING

Sharp

Gloves required

3x5 Label

∠ Objects

Safety Sign

W177

3x5 Label



Safety Sign

WARNING





W167 Safety Sign



Safety Sign

WARNING Hazardous





W253

Safety Sign

W243 Safety Sign

WARNING

W203

3x5 Label

Biohazard

WARNING WARNING PINCH POINT

WARNING FLAMMABLE

W205 3x5 Label

W211 3x5 Label

Safety Signs

10" x 14"

**Self-Adhesive Vinyl Decal** 

W308 3x5 Label

### **Safety First Signs**





Safety Sign

SAFETY FIRST

SA282

Safety Sign

SAFETY FIRST

PICK IT UP!

TO PREVENT FALLS

SA524

3x5 Label

Visual Workplace, Inc.



Safety Sign

SAFETY FIRST

SA751

Safety Sign

AFETY FIRST

EAR PLUGS MUST BE WORN IN THIS AREA

SA549

3x5 Label

work area clean is part

SAFETY FIRST

SA557

3x5 Label





SA765 Safety Sign

Safety Sign

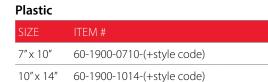
SAFETY FIRST

WEAR SAFETY

EQUIPMENT

SA361

3x5 Label



60-1600-0710-(+style code)

60-1600-1014-(+style code)







#### **PolyLabels**

SIZE	ITEM #
3" x 5"	54-1600-0305-(+style code)
	<u> </u>

### **Floor Decals**

Communicate important messages to employees and visitors with floor decals.

#### **Features**

- Premium high bond material: 4 mil grip adhesive vinyl for industrial workplaces
- Slip-resistant
- Withstand forklifts and heavy foot traffic
- Flexible for uneven surfaces
- Peel-and-stick onto smooth, oil-free, clean

and dry surfaces	nooth, on-nee, clean		aing ,	4rea
SIZE IT	ΓΕM #			
	2-(+style code)	A SHAPPY	2000	
17"Round 60-1609-RO1	7-(+style code)  5  RED TAG  Holding Area  F665	F640	S247	FIRST AID
CLEAN HK104	CLEAR N339	PP813	STOP PLOOK PEP POINT TR729	EL550

C466





CAUTION

LOCK OUT

**FOR SAFETY** 

C201 3x5 Label

NOTICE

**KEEP THIS** 

**AREA CLEAR** N325

3x5

WARNING

**PINCH POINT** 

W205

3x5 Label

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D219 3x5 Label



3x5 Label



3x5 Label



W211 3x5 Label

SAFETY FIRST

PICK IT UP!

TO PREVENT FALLS

SA524

3x5 Label



3x5 Label

3x5 Label



D284 3x5 Label

CAUTION

WATCH

YOUR STEP

3x5 Label



(DANGER)

HIGH

VOLTAGE

C537 3x5 Label

NOTICE

SPILL CLEAN UP KIT

3x5 Label

WARNING



CAUTION

(DANGER) DO NOT ENTER AUTHORIZED PERSONNEL ONLY

D367

3x5 Label



N355 3x5 Label



W203 3x5 Label

REMEMBER EQUIPMENT

SA361



Labels communicate the message in a unique way by adding color, and symbols reinforce standards. Create consistency throughout the facility with standard messaging that drives compliance. Labels keep team members informed and eliminate questions - resulting in a safer workplace, increased productivity and efficiency.

CUSTOMIZE AT NO EXTRA COST

- Adhesive-backed
- Tear-resistant / moisture-resistant
- Flexible material for easy application to curved surfaces

#### **PolyLabels**

SIZE	ITEM #
3" x 5"	54-1600-0305-(+style code)



3x5 Label



ROTATING MACHINERY

3x5 Label

3x5 Label

NOTICE

3x5 Label



3x5 Label



3x5 Label



3x5 Label

SAFETY FIRST **WEAR SAFETY** 

3x5 Label

3x5 Label

HK742

C449

P812

# **Safety Banners**

Reinforce the message in a bold way with eye-catching banners! Banners are available in horizontal or vertical format and can be customized at no extra cost. Visit our website for additional banner designs.

#### **Material Features**

- Heavy-duty 13 oz. woven vinyl and nylon banner material. Other weights and colors available upon request.
- Fade-resistant digital graphics
- Include metal grommets for easy hanging
- Indoor/outdoor use

#### **Banners**

60-45-3696-(+style code) 36" x 96"

SORT



5S734



5S735



5S764





5S732



5S736



5S737



5S768



**5S LEAN WORKPLACE** 

CLEANLINESS

5S733



5S763



5S766



# © CUSTOMIZE AT NO EXTRA COST

# **5S Posters**

Communicate any message on our durable poster material. Motivating employees and workers to keep safety first on their mind is key to a safe environment. Customize or pick from an in-stock design.

#### **Posters**

28 "x 22" 45-175-2822-(+style code)





**5S Lean Workplace** 

SET IN ORDER

STANDARDIZE

and "Shine" are made habitual

Clearly distinguish needed items from unneeded and eliminate the latter

Keep needed its in the correct place to

allow for easy and immediate retrieval

The method by which "Sort", "Set in order"

SORT

SHINE

Keep the workplace neat and clean

SUSTAIN Maintain established



5S797



5S798



5S799



5S710

5S Lean Workplace

SUSTAIN

5S795



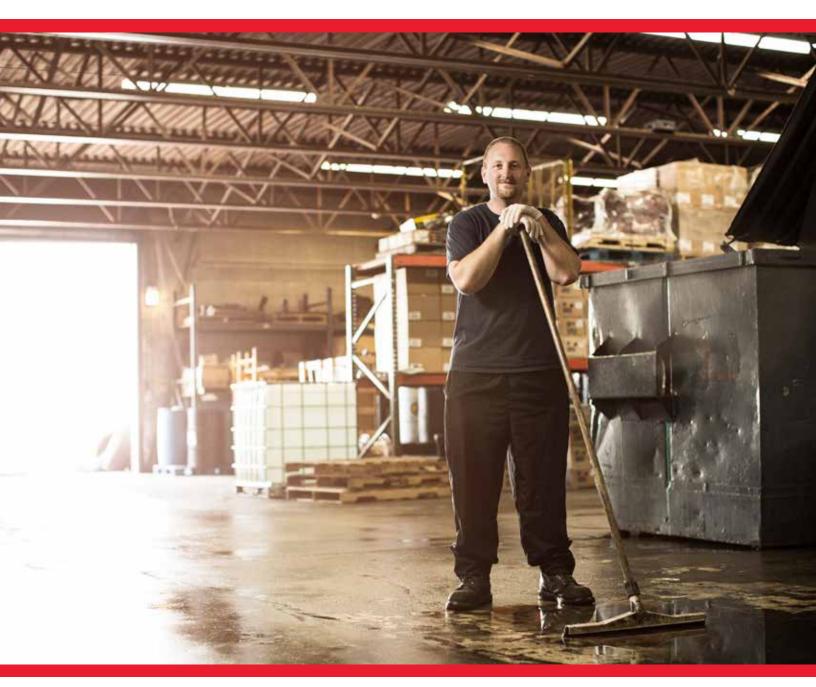






5S714





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